

BRETENHAM PARISH COUNCIL MEETING HELD ON THURSDAY 14th APRIL 2022 IN THE VILLAGE HALL AT 7:30PM

MINUTES

In attendance: Clerk/RFO Della Clarke, VC Ms E Woods, Councillors Mrs L Collings, Mr P Truin, Ms B Cronk, Mr N Tavener, and 9 members of the public

1. **Chairman's welcome and to accept and approve apologies for absence – apologies from Cllr Wilson & Chairman Clarke**
2. **To receive and accept members' Declarations of Interest for items on the Agenda - none**
3. **To resolve that the Minutes of the meeting held on 10th February 2022 are a correct record – minutes circulated prior to meeting – agreed to be representative.**

PUBLIC FORUM

Updates received from the representatives during APM meeting prior.

4. **To receive Clerks report on matters from previous meeting and to date.**
 - 4.1. **To provide update on actions from previous meeting**
 - 4.1.1. **Lease for playing field update – confirmed in hand and will be progressing in due course**
 - 4.1.2. **Banking online access – thanked Cllr Collings for efforts and VC Woods agreed to try and get access too**
5. **Planning**
 - 5.1. **To consider and receive updates on Planning Applications – planning application received on day of meeting was agreed this would be covered in May Parish Council meeting**

Reference no.	Address	Description	Comments	Comments within meeting
DC/22/00873	Land West Of, Church Farm, Buxhall Road, Brettenham Suffolk	Discharge of Conditions Application for DC/19/00838-Condition 4 (Archaeological Written Investigation)	Has been granted by BMSDC	NA
DC/22/01312	66 The Street, Brettenham, Suffolk, IP7 7QP	Householder Application - Erection of a rear conservatory	Comments needed by 15 th April	No objections
DC/22/01555	Crownings , Buxhall Road, Brettenham, Suffolk IP7 7PA	Full Planning Application - Erection of 1No single storey detached dwelling (amended scheme to previously approved DC/20/04764).	Comments needed by 15 th April	There were mixed views on the position, size and design of the property. On balance the Cllrs agreed to proceed with neutral response with comments regarding the location of the property and the village line.

- 5.2. **Neighbourhood Plan update – was provided in APM meeting prior**

6. Upcoming events/ considerations

- 6.1. Beacon lighting for the Queen's Jubilee – update on the fire pit – Cllr Wilson sent a report which was read: The firepit and inscription plate are now ordered, the firm is awaiting payment at which point they will make and deliver within a 2-3 week period. Cllrs Wilson has a small sub-committee of volunteers who she hopes to get together in the next couple of weeks to make some decisions re the siting, storage etc of the firepit plus health and safety issues and what the lighting ceremony will look like**
- 6.2. Suffolk Climate Change Group - access to services – Cllr Wilson sent a report which was read: The surveys are now complete and individual participants will receive the results of the data they submitted in due course. Once Cllr Wilson has received an overall picture of results she will circulate this via the BVA email and to go on the Village website for those interested. Save for the above actions Cllr Wilson was happy for this to be removed from the agenda. ACTION: Cllr Wilson to circulate results as mentioned, item agreed to be closed for next meeting.**
- 6.3. Queens Green Canopy on playing field – update – VC Woods to speak to PHT before next meeting.**

7. Correspondence

7.1. To discuss items of correspondence

7.1.1. Robert Lindsay email regarding sign posts – Clerk explained signpost email received and asked Cllrs if they would like to replace them in some way. Cllr Collings agreed this would be beneficial, VC Woods agreed, as did all Cllrs. Agreed that Lower Road, Old School Corner, Village Green and Barrack Corner should be focussed on. Cllrs happy for this to be investigated and costs assessed. ACTION: VC Woods to investigate further.

7.1.2. Clerk raised that correspondence had been received about bouncy castle on playing field for a party – Clerk explained that insurers were happy and that subject to risk assessment and insurance from bouncy castle provider. Cllrs happy with this to happen subject to insurance coming from bouncy castle provider and someone monitoring at all times.

7.2. To discuss any further items of correspondence received since Agenda prepared.

8. Playing Field/Parking/Health and Safety/Footpaths

8.1. To receive reports of any other Health and Safety issues – none received

8.2. Highway drainage issues, flooding/drainage (including at Fir Cottage), and SCC response – no report

8.3. “Private Property” / “No parking beyond this sign” sign – update – Clerk to deal in coming days and weeks and circulate proposed costs

9. Land opposite OBH gates – Clerk confirmed insurance was acceptable and that no further reports received. Cllrs happy to look at costs for renovating the pump on the site, Cllr Tavener happy to do some works. ACTION: VC Woods to speak to Gary Roberts and a meeting to be held with appropriate people at site.

10. Finance

10.1. Clerk to provide current financial report – confirmed position and explained statement, no questions other than whether the grass cutting cost was static, confirmed that thought it was but would raise if this changed.

10.2. To consider and authorise payments detailed on finance report – no objections

10.3. To discuss allocation of CIL money – to include £1,760 from CIL allocation – Clerk explained the circumstances around the payment for the defibrillator and that did we want to take the money from CIL. Cllrs agreed it was a good idea and ACTION: is for clerk to check it qualifies and then does the transfer.

Other ideas include replacement slide, replacement road signs, basketball hoop, glass recycling containers, sound system in the VH, dog litter bins, white gate posts on village signs, water pump and electric charging points (and other ideas which have already been completed).

Cllr Collings suggested that the gates may be more costly and have certain regulations around it. Cllrs were happy however to investigate.

Water pump is dealt with above.

Play area equipment costs was agreed that we could review costs and bring to next meeting with a view to spending the S106.

VC Woods explained there was a scheme that funded car charging points around Suffolk. We registered interest and two weeks ago VC Woods met an individual from the scheme and explained options, being 2 car charging points on the end of the VH and one at far end (3 cars total), or we could take electric point and put two double points on land owned by BVA. Confirmed electrics in VH needed upgrading but can be done by UK Power Network. Quotes to be sent to plug in Suffolk and if interest installation would be covered by scheme, electrics by UK Power Network and power is paid on a per use basis. Cllr Collings asked how fast they would be, VC Woods unsure but believed they would be fast/rapid charging.

Dog bins were not unanimously agreed given existing issues with people not picking up their dogs waste, and the cost of having the collected.

11. AOB and items for consideration of inclusion on next Agenda – Cllr Truin raised he was happy to have a tree on the land outside the Church for the Jubilee. ACTION: Clerk to add to next agenda the new tree and plaque.

Meeting closed at 21:03

Della Clarke | Clerk/RFO | Email: brettenhamparishcouncil@btinternet.com

Agenda circulated to:

Chairman

Mr Chris Clarke*

Vice-Chairman and Chairman of Planning Committee

Ms Emily Woods*

Councillor and Suffolk Passenger Transport Representative

Mr Peter Truin*

Councillor and SALC Representative

Mrs Alyson Wilson*

Councillors

Ms Beverley Cronk*

Mrs Lindsey Collings*

Nick Tavener*

Suffolk County and Babergh District Councillor – Cosford

Mr Robert Lindsay*

Suffolk Constabulary(Parish Council Liaison Officer):

Darren Marshall *

Internal Auditor

Mr Roger Bere*

Neighbourhood Watch Co-ordinator:

Val McGill*

Gardening Club

Jane Moulding*

Jane McDonald*

* sent via email

Footpath Liaison Officer

Mr Martin Annis*

Tree Officer:

Mr Andrew Gooderham*

Old Buckenham Hall School

Headmaster*

Centre Academy for East Anglia

Dr Duncan Rollo/ Mrs Kim Salthouse*

Village Hall Caretaker

Greg Potter*

Website Co-ordinator

Beth Clarke*

Brettenham Village Association

Pete Knight*

VH Noticeboard/Village Website