

BRETtenham PARISH COUNCIL MEETING HELD ON THURSDAY 13th APRIL IN THE VILLAGE HALL AFTER THE ANNUAL PARISH MEETING

MINUTES

In attendance: Clerk/RFO Della Clarke, VC E Woods, Councillors Mrs L Collings, Mr P Truin, Mr H Daniell, Mr N Tavener, Ms B Cronk and 6 members of the public

1. **Chair's welcome and to accept and approve apologies for absence – Chair, Tree Warden, Footpaths officer and SCC Lindsay sent apologies.**
2. **To receive and accept members' Declarations of Interest for items on the Agenda - none**
3. **To resolve that the Minutes of the meeting held on 26th January 2023 and 2nd March 2023 are a correct record – minutes circulated prior to meeting - approved**

PUBLIC FORUM

- **SCC Lindsay's report partially read and will be available separately.**
4. **To receive Clerks report on matters from previous meeting and to date.**
 - 4.1. **To provide update on actions from previous meeting**
 - 4.1.1. **Change to presentation of public forum – noted Chair and Clerk to still discuss and will bring back to next meeting.**
 - 4.1.2. **Lease for playing field update – Chair and Clerk still chasing and landlord has agreed in principle, chasing through completion now required for S106 reasons.**
 - 4.1.3. **Banking online access – to be deferred until after election concluded.**
 - 4.1.4. **Laptop reminder – Clerk to bring back proposals to next meeting for new laptop.**
 5. **Planning**
 - 5.1. **To consider and receive updates on Planning Applications**

Reference	Address	Subject	Comments	Meeting outcome
DC/23/00457	Hawthorns, Beales Drive, Brettenham, Ipswich Suffolk IP7 7QL	Notification of Works to Trees in a Conservation Area - Reduce and Shape overhanging branches of 1No. Horse Chestnut (T1). Prune and reshape 2No. Apple Trees (T2 and T3)	No comment	NA
DC/22/06208	The Forge, 26 The Street, Brettenham, Ipswich Suffolk IP7 7QP	Discharge of Conditions Application for DC/21/04266 - Condition 8 (Surface Water Discharge Prevention) and Condition 9 (Refuse Bins and Collection Areas)	NA	NA
DC/23/00580	Rose Cottage, 39 The Street, Brettenham, Ipswich Suffolk IP7 7QP	Tree works	No comment	NA
DC/23/00744	Popples Cottage, Bury Road, Brettenham, Ipswich Suffolk IP7 7PL	Tree works	No comment	NA

DC/23/01111	Former Breakers Yard And Premises, Old School Corner, Brettenham, Suffolk	Amendments to planning permission already granted	Deadline 14 th April	No objections
DC/23/01399	Church Farm, Buxhall Road, Brettenham, Ipswich Suffolk IP7 7PE	Variation of conditions	Deadline 14 th April	No objections

6. CIL allocation and spending

- 6.1. Signposts – have been previously authorised and now paid for, awaiting installation and delivery.
- 6.2. Pay area equipment – new quotes from Kompan, S106 claim overlay also. Agreement Currently the council have agreement for the slide to be installed replacing the “fireman’s slide”, the two small multi -age “spinners” and consideration for a “surprise ball post”, instead of a basketball hoop. This would need placing further out from the current line held on the playing field, so a further visit by councillors and some consultation with residents should ideally take place.
- 6.3. Coronation Oak corner (opp OBH) – Andrew Gooderham has agreed to carry out the initial landscaping work to tidy, re-seed and roll the ground. This will be allowing for the weather and the daffodils to die down so we don’t lose them. May need a small working party to clear the ground of dying down weeds, sticks and other debris at some point but the remainder of the work is on hold until this can be done. Gary Roberts has supplied quotes (last meeting) for repair, potential movement and placing of the old stand pipe. Depending on how the CIL budget looks, consideration for a circular bench around the oak and perhaps some cover for the pipe can be given in the future.

7. Upcoming events/ considerations

- 7.1. Coronation tree – Chair has corresponded with landowner, who is happy for PC to consider the planting of a tree for the Coronation on the playing field next to the Village Hall. He is also happy for the decision on the type of tree to be decided by the Parish Council but Beech may be a good starting point. An autumn planting on this occasion would be helpful to ensure no further work is required to maintain it during the summer months and give us time to get a plaque for its planting.
- 7.2. New tree and plaque on land outside the Church – existing tree can be entered onto website for registration. Plaque is £120 from RBL. Will be around 1-2 ft tall with metal stakes. Proposed plaque purchased for £120 from RBL – Cllrs agreed unanimously. ACTION: Cllr Daniell to progress and reach out to Chair and Clerk to arrange.
- 7.3. Big Help Out volunteering – King as part of coronation is promoting volunteering. Proposed that volunteering opportunities are advertised in magazine. Cllrs all in agreement this was OK, ACTION: Cllr Daniell to reach out to Brettenham organisations to understand what opportunities for volunteering there could be, and put together something for magazine. Cllr Collings mentioned there might be avenues with elderly folk, and also mentioned that might be useful to encourage those who need help to speak out.

8. Correspondence

- 8.1. To discuss items of correspondence – none.
- 8.2. To discuss any further items of correspondence received since Agenda prepared – one email had been received regarding grants available – ACTION: Clerk to send to Cllrs and also BVA and representatives of clubs for interest.

9. Playing Field/Parking/Health and Safety/Footpaths

- 9.1. To receive reports of any other Health and Safety issues – none other than pot-holes. ACTION: VC Woods to check they have been reported on SCC website, and will contact Robert Lindsay to see if can be expedited.
- 9.2. Highway drainage issues, flooding/drainage (including at Fir Cottage), and SCC response – ACTION: discuss next meeting if now can be closed.
- 9.3. “Private Property” / “No parking beyond this sign” sign – with Clerk to action final sign, all others done.
- 9.4. Sign-post replacements – covered in 6.1 above.
- 9.5. Grass cutting of playing field, to include any update on Chestnut tree cutting – Whole playing field hopefully to be cut next week due to wet conditions remaining. Chestnut tree has been cut and dealt with. Price agreement to be confirmed next meeting.

10. Land opposite OBH gates – nothing further not already covered above – Cllrs agreed looks better already.

11. Finance

11.1. Clerk to provide current financial report – went through costs – Clerk raised some magazine subscribers have left but too early to confirm if a problem. No further questions.

11.2. To consider and authorise payments detailed on finance report – magazine costs and SALC only – approved.

11.3. To discuss and approve the Precept – not applicable. ACTION: Clerk to delete for next meeting.

12. AOB and items for consideration of inclusion on next Agenda.

12.1. Cllr Collings raised the question asked previously of how much compensation is paid to road users from damage from potholes. Not possible to get this information without a freedom of information request. Cllr Collings to submit the request at end of financial year to ensure as much information required.

12.2. Updates from Chair: mugs paid for and have been received, list of children in village being created to enable distribution. Should be sufficient for all resident children as well as visiting children. If any left, suggested selling to adults.

12.3. BVA has agreed to part-fund the cream tea up to £100. PC at last meeting had agreed to pay up to 50% at £125, but charging £2 per head so should be sufficient.

Meeting closed at 20:29

Della Clarke | Clerk/RFO | Email: brettenhamparishcouncil@btinternet.com

Agenda circulated to:

Chair

Ms Alyson Wilson*

Vice-Chair and Chair of Planning Committee

Ms Emily Woods*

Councillor and Suffolk Passenger Transport Representative

Mr Peter Truin*

Councillors

Ms Beverley Cronk*

Mrs Lindsey Collings*

Mr Nick Tavener*

Mr Harvey Daniell*

Suffolk County and Babergh District Councillor – Cosford

Mr Robert Lindsay*

Suffolk Constabulary (Parish Council Liaison Officer):

Darren Marshall *

Internal Auditor

Mr Roger Bere*

Neighbourhood Watch Co-ordinator:

Val McGuill*

Gardening Club

Jane Moulding*

Jane McDonald*

* sent via email

Footpath Liaison Officer

Mr Martin Annis*

Tree Officer:

Mr Andrew Gooderham*

Old Buckenham Hall School

Headmaster*

Centre Academy for East Anglia

Lisa Gilbert*

Village Hall Caretaker

Mr Kemal Ozficici*

Website Co-ordinator

Ms Beth Clarke*

Brettenham Village Association

Mr Kemal Ozficici*

VH Noticeboard/Village Website