

## **BRETENHAM PARISH COUNCIL MEETING HELD ON THURSDAY 11<sup>th</sup> MAY**

### **MINUTES**

In attendance: Clerk/RFO Della Clarke, Chair A Wilson, VC H Daniell, Councillors Mrs L Collings, Mr P Truin, Mr N Tavener, Mr G Moulding, Mrs B Cronk, SCC Robert Lindsay, BDC Deborah Saw and 3 members of the public

1. Chair's welcome and to accept and approve apologies for absence - none
2. To receive and accept members' Declarations of Interest for items on the Agenda - none
3. To resolve that the Minutes of the meeting held on 13<sup>th</sup> April 2023 are a correct record – minutes circulated prior to meeting – approved

### **PUBLIC FORUM**

- Issue has been raised by resident regarding field edges being used instead of footpath and individuals using had been abusive to bordering residents challenging them. Issue raised in the village magazine and to be monitored.
  - SALC update: reminder regarding local libraries, Lavenham local library have weekly talks and there is also a local library coming to Brettenham often. Libraries also offer free access to IT. Courses for new Cllrs available and also tree warden training. Encouragement for more individuals to become Cllrs and that particularly more women join. PRIDE month and marches might like to be supported. Walking festival in place 13<sup>th</sup> – 28<sup>th</sup> May. If parishioners come forward needing help/ advice, can use InfoLink who can assist in providing advice on various topics. Also a local welfare assistance scheme that can provide money for those falling into hardship. ACTION: Cllr Collings to get information into magazine about libraries and InfoLink.
  - Transport: Bury bus (number 379) still runs and bus stop is outside house opposite Cllrs Collings residence (near village green). Buses also available from Lavenham to Bury and Sudbury.
  - BDC and SCCs arrived at 20:05, Cllr Lindsay introduced Cllr Saw, who then introduced herself and explained the breakdown of the election results and repercussions. Cllr Saw was welcomed and Clerk to circulate her contact details. Cllrs Collings asked about the pothole request and whether it was accurate that a freedom of information request was required – confirmed should be sent to Suffolk County Council. Cllr Lindsay asked Cllr Collings to copy him in to try and see if he can provide any assistance. BDC and SCCs left 20:15.
4. To receive Clerks report on matters from previous meeting and to date.
    - 4.1. To provide update on actions from previous meeting
      - 4.1.1. Change to presentation of public forum – Clerk to bring back to next meeting
      - 4.1.2. Lease for playing field update – Clerk confirmed that had been some movement insofar as landlord had been in touch to confirm that he thought that the lease had many years left before expiry which Clerk confirmed was not the case and that it had expired in 2021 (April). Clerk and Chair progressing as well as S106 app
      - 4.1.3. Banking online access – Clerk confirmed would like to progress online banking for signatories, Cllrs happy with this and Clerk to circulate the details to enable Cllrs to call and pass security in order to set up.
      - 4.1.4. Laptop – Clerk to bring proposals back to next meeting
  5. Planning
    - 5.1. To consider and receive updates on Planning Applications – none received as yet
    - 5.2. Neighbourhood plan – Ian Poole expects first draft to be available at the end of May. Local plan was rejected hence has taken a little longer, confirmed PC would be invited to comment on the draft
  6. CIL allocation and spending –
    - 6.1. Signposts are due to go at either end of the village, village signpost to arrive w/c 22<sup>nd</sup> May (Cllr Truin taking delivery). Needs to be in by end of May to allow for summer planting, no concerns about timings.
    - 6.2. Play equipment – not had a response as yet, Chair chasing, revised quote received and appears higher than originally quoted so needs to be discussed with them. Surprise basketball will need to be discussed with residents. ACTION: Chair to chase Kompan.
    - 6.3. OBH Corner – nettles been strimmed, Andrew Gooderham agreed to take on groundwork to get it cleared, he confirmed that waiting for daffodils to die off to ensure spraying for nettles doesn't kill them. AG to liaise with Cllr Truin and Cllr Tavener on how best to spray off and what to use.

**7. Upcoming events/ considerations**

- 7.1. Coronation tree – Chair spoke to landlord who is happy for us to make a decision, and would like a Beech tree. To be put on hold pending planting season coming back around. VC Daniell mentioned there should be some funding available to assist with this
- 7.2. New tree and plaque on land outside the Church – VC Daniell updated that will speak to Clerk about doing this, ACTION: VC Daniell to speak to Clerk to progress
- 7.3. Big Help Out volunteering – Magazine has gone out with update and Michelle has been nominated, item to be closed next meeting, ACTION: Clerk to remove from next agenda
- 7.4. Coronation items – profits from mugs – to be distributed over next week, proceeds have been sent to parish council. ACTION: Clerk to remove from next agenda

**8. Correspondence**

- 8.1. To discuss items of correspondence – none received
- 8.2. To discuss any further items of correspondence received since Agenda prepared – none received

**9. Playing Field/Parking/Health and Safety/Footpaths**

- 9.1. To receive reports of any other Health and Safety issues – none reported
- 9.2. Highway drainage issues, flooding/drainage (including at Fir Cottage), and SCC response – ACTION: Clerk to remove from next agenda
- 9.3. “Private Property” / “No parking beyond this sign” sign – update – ACTION: Clerk to arrange no parking beyond this point sign
- 9.4. Sign-post replacements – discussed above
- 9.5. Grass cutting of playing field, agreed at £55, additional expenses agreed on case-by-case basis. Has been done twice so far this year, Cllr Tavener to ensure PC invoiced

**10. Land opposite OBH gates – no further update other than already discussed other than:-**

- 10.1. Plaque for the tree planted in 1953. Chair confirmed waiting for a plaque for a tree by the church to then decide what to order.
- 10.2. Also considering a bench there
- 10.3. Pump movement still being considered

**11. Finance**

- 11.1. Clerk to provide current financial report - provided
- 11.2. To consider and authorise payments detailed on finance report – confirmed agreed

**12. AOB and items for consideration of inclusion on next Agenda – nothing raised.**

Meeting closed at 20:40

Della Clarke | Clerk/RFO | Email: [brettenhamparishcouncil@btinternet.com](mailto:brettenhamparishcouncil@btinternet.com)

Agenda circulated to:

Chair

Ms Alyson Wilson\*

Vice Chair

Mr Harvey Daniell\*

Councillor and Suffolk Passenger Transport Representative

Mr Peter Truin\*

Councillors

Ms Beverley Cronk\*

Mrs Lindsey Collings\*

Mr Nick Tavener\*

Mr Grahame Moulding\*

Suffolk County Councillor

Mr Robert Lindsay\*

North West Cosford District Councillor

Deborah Saw\*

Suffolk Constabulary(Parish Council Liaison Officer):

Darren Marshall \*

Internal Auditor

Mr Roger Bere\*

Neighbourhood Watch Co-ordinator:

Val McGuill\*

Gardening Club

**Michelle Harvey\***

**Jane Moulding\***

**Jane McDonald\***

**\* sent via email**

**Footpath Liaison Officer**

**Mr Martin Annis\***

**Tree Officer:**

**Mr Andrew Gooderham\***

**VH Noticeboard/Village Website**

**Old Buckenham Hall School**

**Headmaster\***

**Centre Academy for East Anglia**

**Lisa Gilbert\***

**Village Hall Caretaker**

**Mr Kemal Ozficici\***

**Website Co-ordinator**

**Ms Beth Clarke\***

**Brettenham Village Association**

**Mr Kemal Ozficici\***