

BRETENHAM PARISH COUNCIL MEETING HELD ON THURSDAY 9th NOVEMBER IN THE VILLAGE HALL AT 7:30PM

MINUTES

In attendance: Clerk/RFO Della Clarke, Chair A Wilson, VC H Daniell, Councillors Mrs L Collings, Mr P Truin, Mr N Tavener, Mrs B Cronk, and 1 member of the public.

1. Chair's welcome and to accept and approve apologies for absence – apologies received from SCC and BDC Cllrs Saw and Lindsay.
2. To receive and accept members' Declarations of Interest for items on the Agenda – none received.
3. To resolve that the Minutes of the meeting held on 21st September and 11th October 2023 are a correct record – minutes circulated prior to meeting – confirmed subject to addition of attendees to extra-ordinary meetings.

PUBLIC FORUM

- SCC Lindsay's report had been circulated prior to meeting, key points:-
 - Flooding update – noted there was a lot of water coming off of the development site on the old scrapyard. Noted that drainage solutions were in place under the planning conditions and should be resolved when development completed.
 - Brettenham bus – had been a suggestion that there could be more services if needed.
 - SALC update was circulated prior to meeting
4. To receive Clerks report on matters from previous meeting and to date.
 - 4.1. To provide update on actions from previous meeting
 - 4.1.1. Lease for playing field update – Clerk explained no further movement as yet, ACTION: Chair to chase up landlord.
 - 4.1.2. Banking online access – mandate completed and being sent back to Bank, will progress thereafter.
 - 4.1.3. Goal posts quote – can get from £50 upwards with lots of different options such as wheels, size etc. To be discussed further in CIL as necessary.
 5. Planning
 - 5.1. To consider and receive updates on Planning Applications – none received at time of Agenda, two received day of meeting albeit this will be discussed separately.
 - 5.2. Neighbourhood plan update – Chair checked all had reviewed NP, Cllr Collings queried whether Old School Corner was included in settlement area, Chair confirmed not. Cllr Collings also queried naming of rivers, Chair explained there was a timeline and as such it would be ideal if the NP could be approved with any small factual amendments likely being possible thereafter. Chair asked if the Cllrs were happy to approve plan to let it go into consultation with the villagers. Cllrs unanimously voted this was agreed.
 6. CIL allocation and spending – Clerk confirmed around £4,100 had been received recently for awareness of Cllrs.
 - 6.1. Signposts – dealt with, ACTION: Clerk to remove from next agenda
 - 6.2. Play equipment – subject to S106 and therefore lease.
 - 6.3. OBH corner – small amount of work done to it, although benches were suggested. Pump removal and something ornate around tree might be positive. Chair asked for thoughts on bench, suggestion to put wording on the bench and to use a composite bench. Would need a decent concrete base to help it withstand the wet conditions there, making it logical to move away from tree. Concerns raised about how much the bench would be used given how often it floods. Cllr Truin offered to look at ditch to see if any improvements could be made to drainage. Cllrs decided to reconsider and not have bench due to this. Cllr Moulding to look at white gates to place on it potentially instead. Cllrs still would like to do some form of plaque next to the tree, and potential works to pump.
 - 6.4. Potential extension to Village Hall – BVA had meeting and due to the way insurance was working, and potential reconfiguration as part of this, no longer being considered. ACTION: Clerk to remove from next agenda.
 7. Upcoming events/ considerations
 - 7.1. Coronation tree – update – tree ready to be ordered, Cllr Moulding to speak to tree warden to get tree within next couple of weeks. Cllrs to come when being planted to commemorate and potentially some photos in the spring for magazine. Emily Woods and Tree Warden funding the tree so thanks should be extended via a card and mentioned in magazine.
 - 7.2. New tree and plaque on land outside the Church – update – plaque carried over to next meeting, potentially now for all 3 trees.

8. Correspondence

- 8.1. To discuss items of correspondence – BDC updates to go on website.
8.2. To discuss any further items of correspondence received since Agenda prepared – RBL increased donation. Cllrs principally happy, ACTION: Clerk to investigate cost of RBL wreath now and increase accordingly if around £25, Cllrs to be aware of cost.

9. Playing Field/Parking/Health and Safety/Footpaths

- 9.1. To receive reports of any other Health and Safety issues – David Bracey report quote – Cllrs happy to proceed with David Bracey report for £100 + VAT.

10. Finance

- 10.1. Clerk to provide current financial report – none provided due to absence of laptop, will be circulated soon after meeting.
10.2. To consider and authorise payments detailed on finance report – N/A

11. AOB and items for consideration of inclusion on next Agenda – none.

Meeting closed at 20:37.

Della Clarke | Clerk/RFO | Email: brettenhamparishcouncil@btinternet.com

Circulated to:

Chair

Ms Alyson Wilson*

Vice-Chair

Mr Harvey Daniell*

Councillor and Suffolk Passenger Transport Representative

Mr Peter Truin*

Councillors

Ms Beverley Cronk*

Mrs Lindsey Collings*

Mr Nick Tavener*

Mr Grahame Moulding*

Suffolk County Councillor

Mr Robert Lindsay*

North West Cosford Councillor

Deborah Saw*

Suffolk Constabulary(Parish Council Liaison Officer):

Darren Marshall *

Gardening Club

Jane Moulding*

Jane McDonald*

Michelle Harvey*

Footpath Liaison Officer

Mr Martin Annis*

Tree Officer:

Mr Andrew Gooderham*

Old Buckenham Hall School

Headmaster*

Centre Academy for East Anglia

Lisa Gilbert*

Village Hall Caretaker

Mr Kemal Ozficici*

Website Co-ordinator

Michelle Brown*

Brettenham Village Association

Mr Kemal Ozficici*

VH Noticeboard/Village Website

* sent via email