

BRETENHAM PARISH COUNCIL MEETING HELD ON THURSDAY 21st SEPTEMBER IN THE VILLAGE HALL AT 7:30PM

MINUTES

In attendance: Clerk/RFO Della Clarke, Chair A Wilson, VC H Daniell, Councillors Mrs L Collings, Mr P Truin, Mr N Tavener, Mrs B Cronk, SCC Robert Lindsay, BDC Deborah Saw, and 3 members of the public

1. Chair's welcome and to accept and approve apologies for absence – Cllr Moulding sent apologies in advance.
2. To receive and accept members' Declarations of Interest for items on the Agenda – none.
3. To resolve that the Minutes of the meeting held on 13th July 2023 are a correct record – minutes circulated prior to meeting – resolved as accurate.

PUBLIC FORUM

- Update from Cllr Collings re freedom of information request – still progressing, approaching RAC and AA in order to assist.
 - SCC Lindsay – provided update on report provided separately and will be circulated with minutes. Cllr Cronk queried whether speed limits applied to all road users, to include cyclists. It was surmised that even if it did not (note: it was subsequently discovered that it did not apply) that there would be potential avenues for repercussions via reckless cycling. Query arose RE reserves that Councils hold – if there is a deficit against budget then why couldn't reserves be fully used for this – Cllr Lindsay explained they could be used for extraordinary circumstances, e.g. health pandemics. Discussed whether Council Tax could be increased to help bridge the gap – confirmed even if raised to highest amount, would not have covered.
 - BDC Saw - provided update on report provided separately and will be circulated with minutes.
 - Member of the public queried whether SCC could assist with an issue with road closures – commented about how road closures often don't have any work going on or diversions were incorrect, or insufficient guidance. SCC Lindsay explained this was raised often across the board, and the request at present is the reporting tool on the Council website. There is then a group within the Council that manage the road closures. Chair summarized that the best way to deal was via the reporting tool and for member of public to contact Chair about next steps if the reporting tool isn't sufficient.
4. To receive Clerks report on matters from previous meeting and to date.
 - 4.1. To provide update on actions from previous meeting
 - 4.1.1. Lease for playing field update – Clerk explained that there had been no response from the landlord, Chair confirmed landlord is engaged and chasing through solicitors.
 - 4.1.2. Banking online access – Clerk queried if any update from Cllrs as mandate has been sent, transpired email was not received, ACTION: Clerk to re-send email.
 - 4.1.3. Laptop – update – Clerk confirmed ready to buy but have been waiting for a weekend where laptop not required for PC matters, next weekend being targeted. Confirmed will advise Cllrs in advance for awareness, but should only take 1 day.

5. Planning

5.1. To consider and receive updates on Planning Applications

Reference	Address	Application	Comments deadline	Comments during meeting
DC/23/03988	Church Farm, Buxhall Road, Brettenham, Ipswich Suffolk IP7 7PE	Application for works to trees in a conservation area	25th September 2023	Cllrs happy not to object

5.2. Neighbourhood plan update – Chair explained that a lot of discussion to be had outside of PC meeting, but draft has been circulated, but Ian Poole has not been contactable for approximately 2 months, there is a Council contact now in order to progress but still want to reach Ian Poole. Part 2 of JLP particularly significant, looking to hold fire until next Spring when this is further finalized. It was explained that lots of detail had been provided to Ian Poole but had not been used by him and could now not be contacted as per the above. Further update next meeting.

6. CIL allocation and spending

6.1. Signposts – now completed. ACTION: Clerk to transfer the £600 for the recent invoice for sign installation to current account.

6.2. Play equipment – waiting for S106 movement as linked with the lease.

6.3. OBH corner – Cllr Moulding had sent options for benches around, suggested discussion paused until Cllr Moulding's return. Cllr Tavener challenged whether bench was still appropriate, Cllrs agreed that would be a good item for the area and would include a plaque for the oak tree, to provide it with more gravitas.

6.4. Potential extension to village hall – had been discussed that could be a use for CIL money, but would be a BVA matter and is being discussed by BVA as to whether it should be something that could be taken on. Once decided may be a request for funding, whether that be through CIL or capital grant.

7. Upcoming events/ considerations

7.1. Coronation tree – update – Chair spoke to Tree Warden, who has ordered a beech tree and will be planted in November.

7.2. New tree and plaque on land outside the Church – update – VC Daniell to confirm next meeting.

8. Correspondence

8.1. To discuss items of correspondence – see below.

8.2. To discuss any further items of correspondence received since Agenda prepared – Inspectorates report and examination of Joint Local Plan

9. Playing Field/Parking/Health and Safety/Footpaths

9.1. To receive reports of any other Health and Safety issues – David Bracey report RE goal posts – goal posts were in poor condition in DB's report and net should be repaired or replaced. Chair suggested we get costings to replace. ACTION: Clerk to get costings to replace goal posts that meet present regulations.

9.2. "Private Property" / "No parking beyond this sign" sign – update – ACTION: Clerk to buy sign.

9.3. Sign-post replacements – completed, ACTION: Clerk to remove from next Agenda.

9.4. Grass cutting of playing field, to include any update on Chestnut tree cutting – ACTION: Clerk to remove from next Agenda.

10. Land opposite OBH gates – discussed above, ACTION: Clerk to remove from next Agenda.

11. Finance

11.1. Clerk to provide current financial report – talked through key points, ACTION: Clerk to pick up with magazine about costs increasing.

11.2. To consider and authorise payments detailed on finance report – done, nothing to authorise.

12. AOB and items for consideration of inclusion on next Agenda – none.

Meeting concluded at 20:40.

Della Clarke | Clerk/RFO | Email: brettenhamparishcouncil@btinternet.com

Agenda circulated to:

Chair

Ms Alyson Wilson*

Vice-Chair

Mr Harvey Daniell*

Councillor and Suffolk Passenger Transport Representative

Mr Peter Truin*

Councillors

Ms Beverley Cronk*
Mrs Lindsey Collings*
Mr Nick Tavener*
Mr Grahame Moulding*
Suffolk County Councillor
Mr Robert Lindsay*
North West Cosford Councillor
Deborah Saw*
Suffolk Constabulary(Parish Council Liaison Officer):
Darren Marshall *
Gardening Club
Jane Moulding*
Jane McDonald*
Michelle Harvey*
Footpath Liaison Officer
Mr Martin Annis*
Tree Officer:
Mr Andrew Gooderham*
Old Buckenham Hall School
Headmaster*
Centre Academy for East Anglia
Lisa Gilbert*
Village Hall Caretaker
Mr Kemal Ozficici*
Website Co-ordinator
Michelle Brown*
Brettenham Village Association
Mr Kemal Ozficici*
VH Noticeboard/Village Website

* sent via email