

MINUTES

Present: Chairman Mr C Clarke, Vice Chairman Emily Woods, Clerk/RFO Mrs D Clarke, Councillors Mrs L Collings, Ms B Cronk, Mr P Truin, Ms A Wilson, Mr N Tavener, SCC and BDC Councillor Robert Lindsey, Footpaths Officer Martin Annis, and three members of the public

1. Chairman's welcome and to accept and approve apologies for absence – Peter Knight only absence
2. To receive and accept members' Declarations of Interest for items on the Agenda – None received
3. To resolve that the Minutes of the meeting held on 8th April are a correct record – Minutes circulated prior to meeting – no issues and Chairman will sign in course of meeting
4. Chairman raised that Neighbourhood Watch Co-ordinator was needed as Val McGuill does not wish to continue. Also mentioned Val did speed-watch so she would not be taking this forward. Cllr Wilson raised that not many speeders were identified. Cllr Cronk agreed to in the interim cover this. VC Woods to advertise the roles. Chairman of Planning Committee also required, VC Woods volunteered to take on for the time being and would speak to Paul Bendall. Cllr Collings proposed the motion and Cllr Truin seconded.

PUBLIC FORUM

- Cllr Lindsay update – provided report attached. Raised that children from same families going to different schools needed addressing and Cllr Lindsay agreed. Cllr Lindsay updated that the BDC Joint Local Plan scrutiny was proceeding by way of hearings. VC thanked Cllr Lindsay to say thanks for assistance on Plug In Suffolk. Chairman mentioned SIFCO project raised that MSC and BDC had purchased property to bring income but the money has stopped being paid in. Explained the properties had been down valued and income has been 'squeezed'.

Chairman mentioned the pot-holes issue in the village and how they have been sprayed but not much beyond that. Cllr Lindsay explained that the issue was because during COVID they had to delay works to fix the pot-holes and therefore there is a backlog. Hired extra staff to get backlog dealt with. Martin Annis mentioned that the post-box and road signs had been knocked over/ stolen. Chairman explained that signs had been reported but still waiting for those to be replaced. Post- box not to do with Council. Cllr Lindsay mentioned that he was able to write to someone at the Post Office on a similar matter and managed to get a result. Chairman said he would write to Cllr Lindsay to request this.

- Martin Annis – explained that footbridge that has been broken on a local path is being repaired. Grass cutting, wrote to person originally doing the footpaths and transpired that person left the firm. Has contacted someone else and pending reply. Gate at Centre Academy stiff, has been mended and is easier now. Wanted to thank all farmers that had cut footpaths where they are not required to do so
- Police – Clerk raised that address no longer worked, VC said would ask Val McGuill and Cllr Wilson suggested website for location of new contact
- SALC – AGM for BDC soon – email circulated to Cllrs. ACTION: Agenda for next meeting should include whether Brettenham would like to take part in the beacon lighting for the Queen's Jubilee. ACTION: Agenda for next meeting to include topic on the Suffolk Climate Change Group - access to services
- Suffolk Passenger Transport – Bury bus on a Weds is running and comes at 10:20am, gets to Bury at 11am. Leaves Bury at 12:55. Stops at Church. VC to put in Village Magazine.
- On behalf of BVA Chair – VC mentioned that once restrictions ease that programme of events will get back on track. Insurance claim has been agreed. Grant received this year from Babergh and will go towards painting, decorating and left over sums can go towards community. Next meeting 9th August 7:30pm.

Public Forum Closed

5. To receive Clerks report on matters from previous meeting and to date.

- 5.1. To enrol Nick Tavener as a Councillor – DOA form completed and signed
- 5.2. To provide update on actions from previous meeting
 - 5.2.1. Reviewed changes to the Standing Orders mentioned in AGM – Clerk explained that SALC had been contacted regarding the EU updates. Otherwise the documents had been updated on our records as agreed and minuted in the AGM minutes.
 - 5.2.2. Lease for playing field update – Clerk explained that Cllr Tavener and Chairman had been discussing the matter and it is progressing between us and Birketts. Currently dealing with plan and contracting out of the tenancy (and immediate/ simultaneous cancellation of the current agreement for lease). Clerk to meet with Cllr Tavener on Monday to discuss.
 - 5.2.3. Banking online access – Clerk has had issues with using the system and has contacted Barclays numerous times, access now arranged and is possible. Have moved CIL money since finance report done and will move further sum.

6. Planning

- 5.1 To consider and receive updates on Planning Applications – confirmed first two approved and latter two no approval yet.

DC/21/01862	The Old Post Office, The Street, Brettenham, Suffolk IP7 7QP	Householder Planning Application - Erection of a garden shed
DC/21/02295	Sijui Park Farm, Brettenham, Ipswich, Suffolk	Notification for works to trees in a Conservation Area - Reduce lateral branches on 1no Oak by 2m. Light trimming around cables.
DC/21/03295	Poplar Farm, Buxhall Road, Brettenham, Suffolk IP7 7PA	Change of use of land to equestrian and construction of menage with post and rail fencing
DC/21/03336	The Old Post Office, The Street, Brettenham, Suffolk IP7 7QP	Householder Application - Erection of workshop/store (following demolition of existing).

- 5.2 Neighbourhood Plan update – Chairman spoke with Ian Poole to finalise report of survey and should be with us week after next. Should hear from AECOM (walkthrough firm) and should get their report about village and design criteria shortly. Have agreed meeting early August to meet face to face, for those involved with NP. Received circa 60 responses. Will do a drop-in session when allowed under COVID regs.

7. Correspondence

- 6.1 To discuss items of correspondence – only SALC AGM and already discussed above
- 6.2 To discuss any further items of correspondence received since Agenda prepared – none received

7. Playing Field/Parking/Health and Safety/Footpaths

- 7.1. To receive reports of any other Health and Safety issues – chairman raised hand sanitiser not working, Clerk said Paul Bendall had replaced batteries and therefore Chairman to contact Paul Bendall to understand how to fix
- 7.2. OBH footpath and dogs – sign has gone up about dogs on lead and dog waste, potentially an issue with roaming from path. Chairman asked Cllr Collings to look into signs at either end to encourage people to stay on path. Cllr Tavener mentioned that up to School to put signs up if they want to. Confirmed School seemed happy so to be left. ACTION: remove item from next agenda.

7.3. Highway drainage issues, free hedgerow plants from BDC:-

7.3.1. Chairman explained that drainage on the corner between the Church and 3 The St had been investigated further and Chairman had arranged with Andrew Gooderham to dig into the ground and find the pipe and it was located. Man hole, and man hole cover has been put in as well as pipe replacement to soakaway. This has been done but was 2 days work and work has arrived at circa £600. Chairman to email specific costs to Cllrs when received invoice. Chairman noted that proper procedure was not followed and expenditure should have been approved in advance. Was agreed that this would not set a precedent. Martin Annis raised that there was an issue with drainage at number 65 The St and Martin raised it was a problem, Chairman explained that it was not a PC issue but a County Council issue. Larry O'Hara raised that Cllr Lindsay could be written to for advice/ a survey. Was agreed that Martin and neighbour should speak to owner of problem house (65 HS) to resolve the issue. Chairman agreed PC would approach owner of 65 HS if needed and could write a letter, subject to conversation with Cllr Lindsay. ACTION: Add to next Agenda 'Drainage behind number 65 The Street'.

7.3.2. Flooding at Fir Cottage – work undertaken by Peter and waiting for bill

7.3.3. Free hedgerow plants, VC mentioned Andrew Gooderham had spoken to Brinkleys about planting hedgerows at the end of the village, and VC had written to appropriate bodies to facilitate planting for their benefit

8. Finance

8.1. Clerk to provide current financial report – Clerk explained CIL money could be moved so balance lower now actually than when report provided. New and old report provided and Clerk asked for guidance on whether Councillors would like to proceed with new or old style. ACTION: Clerk to confirm CIL and S106 total holding and breakdown. ACTION: Clerk to keep both reports for next meeting.

8.2. To consider and authorise payments detailed on finance report – only payments were Salary and Magazine printing so no issues raised

8.3. To discuss allocation of CIL money – deferred decision pending results of survey

9. AOB and items for consideration of inclusion on next Agenda – only those already raised and mentioned

Meeting closed at 8:55pm.

Della Clarke | Clerk/RFO | Email: brettenhamparishcouncil@btinternet.com

Agenda circulated to:

Chairman

Mr Chris Clarke*

Vice-Chairman

Ms Emily Woods*

Councillor and Suffolk Passenger Transport Representative

Mr Peter Truin*

Councillor and SALC Representative

Mrs Alyson Wilson*

Councillors

Ms Beverley Cronk*

Mrs Lindsey Collings*

Nick Tavener*

Suffolk County and Babergh District Councillor – Cosford

Mr Robert Lindsay*

Suffolk Constabulary(Parish Council Liaison Officer):

Laura Mansell*

Internal Auditor

Mr Roger Bere*

Neighbourhood Watch Co-ordinator:

Ms Val McGuill*

Gardening Club

Jane Moulding*

Jane McDonald*

* sent via email

Footpath Liaison Officer

Mr Martin Annis*

Tree Officer:

Mr Andrew Gooderham*

Old Buckenham Hall School

Headmaster*

Centre Academy for East Anglia

Dr Duncan Rollo/Mrs Kim Salthouse*

Village Hall Caretaker

Paul Bendall*

VH Noticeboard/Village Website

Website Co-ordinator

Beth Clarke*

Brettenham Village Association

Pete Knight*

Temporary Chairman of Planning Committee

Mr Paul Bendall*